

**North Dakota Appraisers Association
Board of Directors Meeting
In Person Meeting in Fargo, ND at the Ramada Fargo
Wednesday, December 6, 2017**

Meeting was called to order by President Bill Gion at 6:15 pm, CDT

Present: President: Bill Gion, President Elect: Dean Rylander, Board Members: Joe Ibach, Peggy Boettner, Kathy Berry, Ross Berg and Executive Secretary: Debbie Ellerton. Nominating Committee Member, Patty Hodenfield, Members, Al Leirness and Gary Bock. Not present: Beth Keller, Wade Bachmeier, and Rhonda Knudson

Agenda: The agenda was reviewed. Motion: (Dean Rylander) to accept the amended agenda for the meeting. Ross Berg seconded the motion. **Motion carried.**

Motion: (Joe Ibach) to approve the minutes of the October 31, 2017, November 21, 2017, and November 27, 2017. Kathy Berry seconded the motion. **Motion carried.**

Agenda for the Annual Membership Meeting on Friday, December 8, 2017 was reviewed. It will be approved during the meeting on Friday.

Old Business

2017 Annual Conference in Fargo, ND (December 7 & 8, 2017). Peggy Boettner reported that she will have a membership table and lists for members to sign up for committees. The election procedures were discussed.

Executive Secretary Contract: Dean Rylander presented the secretarial contract for approval. Motion (Ross Berg) to approve the contract as written. Kathy Berry seconded. **Motion carried.**

Strategic Plan: The Ratification of the Strategic Plan will be at December 8, 2017 at the Annual Membership Meeting. When ratified, it will be posted on the website. There was discussion regarding Long-Term Goal Statement 4: Foster a positive working relationship with the American Society of Farm Managers and Rural Appraisers. There are several other appraiser groups that we should consider in this statement. The Goal Statement 4 for Long-Term Goals will now read: Foster a positive working relationship with all recognized professional appraisal organizations.

Recruiting Status: Reports were taken from Board Members on the status of phone calls for recruitment of new members.

Nominations Committee: Peggy Boettner gave a report on the efforts of the Nominating Committee for the 2018 Officer and Board Member Elections. The open positions include the President-Elect, Secretary-Treasurer, and possibly three board member positions. The elections will be held on Friday of the conference, as a quorum is needed for the election process.

GSE Waivers: The letter is posted on the NDAA Website.

Standing committee reports

Membership Committee: Peggy reported that the membership is now at 138 members. Associate Membership fees of \$95 were approved at the October 31, 2017 meeting. Their membership benefit gives the same education discount as the appraiser's discount.

Finance Committee Report: Motion: (Joe Ibach) to approve the financial report as presented. Ross Berg seconded. **Motion Carried.**

Due to issues with QuickBooks online, the Finance Committee recommends that NDAA purchase the program and discontinue the online version. Debbie is authorized to get the help she needs to convert QuickBooks and set up the accounts needed. Dean presented the budget for 2018. With the new QuickBooks setup the budget will look different for 2019. Motion (Ross Berg) to approve the budget as presented. Kathy Berry seconded. **Motion Carried.**

Governmental Relations Report: Joe reported on the meeting on November 30, 2017 in Washington DC with Craig Steinley, Sherry Bren and the SD and ND Congressional delegation. The Senate Banking Committee released its banking modernization legislation, including a section to exempt certain loans in 'rural' location from an appraisal if the loan amount is below \$400,000 (section 103 of the bill). It was a fast moving bill. During the meeting they were able to work the congressional staff and needed additional wording in the bill to protect rural appraisers.

Joe also mentioned that there is now a 4th AQB Exposure draft which has many changes. It is clear that the Supervisory Program is not working. The Appraisal Subcommittee has no oversight.

Suggested Legislative actions for next year in ND: Some counties are not reporting the sales transactions on the deed. There some exemptions in place and that need to be removed. Additionally the statute of limitations on how long the lender can hold an appraiser responsible needs to be narrowed. Including Real Estate Brokers in this action would give it more support.

Marketing and Public Relations: No Report

Education Committee: Kathy reported that this is our 7th and 8th educational offering since we started the NDAA.

Website Committee: Ross reported that the interactive search map feature on the website is scheduled to be functioning by January 1. Ross is writing up instructions for the membership on how to log in and update their profiles. The website committee wants to help the members use the website and post information about their appraisal practice. Ross also noted that Factor 360 is willing to offer a discounted rate to NDAA and PAASD for shared features that could be added to the websites.

Bylaws/ Policy Committee: No Report

New Business: Tiffiney Dick will take the minutes of the Annual Membership Meeting on December 8, 2017.

Adjourn: Motion (Joe Ibach), Seconded (Kathy Berry). **Motion Carried.**