

Approved 9/17/2021

North Dakota Appraisers Association  
Board of Directors  
Zoom Meeting  
Wednesday September 16, 2021

Meeting was called to order by President, Bill Gion at 11:00 am, CDT

**Present:** Bill Gion, President, Joe Summers, President-Elect, Rhonda Knudson, Secretary/Treasurer, Joe Ibach, Past President, Board Members: Patricia Hodenfield, Wade Becker, Kathy Huss (fka Kathy Berry), Dean Rylander, Nick Duchscher, Debbie Ellerton, Executive Secretary, Luke Koterba and Ross Berg, Website Committee, Steve Vetter, Corey Kost, and Barry Wilfahrt, Guests

Pledge of Allegiance was led by President Bill Gion.

The agenda was reviewed and amended. **Motion** by Joe Ibach to approve the agenda. Kathy Huss seconded the motion. **Motion carried.**

### **STANDING COMMITTEE REPORTS**

#### **Website Committee: Ross Berg, Chairperson**

Luke Koterba was present at the meeting for the Website Committee and gave a report regarding the membership tracking by year and the timeline for 360 to implement this. **Motion** by Dean Rylander to approve \$1,000 for membership year work on the website by Factor 360. Nick Duchscher seconded. **Motion carried** unanimously.

The website committee would like to increase their annual budget to implement improvements to the site. **Motion** by Joe Summers to approve an increase of \$2500 to the Website budget. Joe Ibach seconded. **Motion carried.**

#### **Government Relations Committee: Joe Ibach, Chairperson**

Corey Kost from the NDREAB was present to discuss the request for comments from the NDREAB and the options being discussed. It was recommended that we form a Task Force to look into the options and come up with a recommendation to the NDREAB on behalf of the NDAA. The Allegation Task Force will consist of Joe Summers, Chair, Rhonda Knudson, Dean Rylander, and Wade Becker.

Legislative Agenda – Representative Steve Vetter and Lobbyist Barry Wilfahrt were in attendance to discuss the upcoming Legislative Session and to address some issues that will be forthcoming in the next Legislative Session. The PAC issue needs to be added to the Bylaws and Policy Committee to investigate with Steve Vetter to see if it is feasible to establish a PAC and what that would entail along with the cost.

AARO Fall Conference & Network in Washington, DC is October 14-18, 2021. Joe Ibach and Joe Summers will be in attendance.

**Bylaws and Policy Committee: Rhonda Knudson, Chairperson**

The Bylaws and Policy committee met and provided recommendations for changes and update to the Bylaws to the Board. These recommendations were sent to the Board members for their review prior to the meeting.

**Motion** by Joe Summers to change/update the Bylaws to reflect the following changes. Wade Becker seconded. **Motion carried** unanimously.

Change the address of the Registered Agent to reflect what is on file at the Secretary of State's office.

BYLAWS SECTION 3.2 – Associate Members – leave as is with the stipulation that this category applies to the individual member but add a category for Affiliate Membership which will include any firm or organization that applies for membership.

BYLAWS SECTION 4.7 – proxies – recommend deleting the last line of item 4.7 stating that Proxies shall be allowed only for changes to the Bylaws or the Articles of Incorporation. Proxies are not to be used in any instance.

**Motion** by Nick Duchscher to support the recommendation of the committee to send the following change to the general membership for a vote. Kathy Huss seconded.

**Motion carried.**

BYLAWS SECTION 4.6 – Quorum – Recommend putting to a general membership vote to reduce the required percentage needed for a quorum from 30% to 25%.

The balance of the recommendations have been tabled to a Special Meeting next week to discuss the additional recommendations.

**Membership Committee: Dean Rylander, Chairperson**

We currently have 147 paid members. **Motion** by Dean Rylander to offer all existing apprentice appraisers a one-year free membership to the NDAA in 2022. Any new apprentice appraiser who registers after 2021 will be offered a one-year free membership. If the new apprentices register in the first six months of the year, then that year will be the free membership, but if they register in the last six months of the year, then the following year will be the free membership. Wade Becker seconded.

**Motion carried** unanimously.

**Finance Committee** – Joe Summers, Chairperson. The financial Report was submitted for review by the Board Members. **Motion** by Dean Rylander to approve the financial report as written. Patty Hodenfield seconded, **motion carried unanimously.**

The Finance committee is working on recommendations for a Capital Reserve Fund which will no longer be an option, as the funds are being used for member benefits.

Approved 9/17/2021

**Marketing and Public Relations Committee:** Wade Becker, Chairperson

The marketing and Public Relations Committee is working on an Appraisal Summit with all the entities in the real estate industry among other items. A report on the progress was given by Wade.

**Education Committee:** Kathy Huss, Chairperson

Virtual and In-person Delivery of Education for the Fall Conference was discussed. The USPAP Update Course with Craig Steinley as the Instructor will be offered at the Fall Conference. The additional offerings have been determined and instructors have been engaged. The Memorandum of Understanding with the Appraisal Institute for 5 years has been executed. The fall class prices will be less than previous classes, as NDAA will not have the material costs and that savings is being passed on to the members. Gate City Bank has again provided a sponsorship in the amount of \$2,500 for the Fall Annual Meeting for the social and a scholarship.

**Events Committee:** Patty Hodenfield, Chairperson

The Fall Conference – the date and location are set for the Conference and details were discussed. The Fall Conference will be held in Fargo on November 15 & 16.

**NEW BUSINESS**

The TAF Zoom Meeting is scheduled for September 23, 2021, at 4PM ET.

**NEXT MEETING** – Special Board Meeting to be held next week.

Meeting was adjourned by President Bill Gion at 1:35 p.m. CDT

Respectfully submitted,

Rhonda Knudson  
Secretary/Treasurer, NDAA