

North Dakota Appraisers Association  
Zoom Board of Directors Meeting  
Tuesday, August 1, 2023

Meeting was called to order by President, Joe Summers at 5:00 pm, CDT.

**Present:** Joe Summers, President, Wade Becker, Vice President, and Patricia Hodenfield, Secretary/Treasurer, Board Members: Eric Oberg, David Nord, Bill Gion, Nick Duchscher. Also present were Dean Rylander from the Government Affairs committee, David Whartnaby from the Website Committee, and Debbie Ellerton, NDAA Executive Secretary. Not Present: Kathy Huss (fka, Kathy Berry), and Steve Vetter.

President Summers asked that the agenda for today's board meeting be approved, and a motion was made by Bill Gion and seconded by Wade Becker to approve today's agenda. Roll call vote with all board members present voting aye. Motion carried.

There was no Old Business to address, so the meeting followed with **Standing Committee Reports:**

**Government Relations Committee:**

Committee chairperson, Dean Rylander reported that there is still work being done on HB 1225 – This bill is for an Act to provide an appropriation to the tax commissioner for the development of an online portal for electronically accessible statewide property information and property tax information (the assessor's website bill). Dean stated that this will be ongoing.

President Summers asked that an agenda item for the September Board Summit be added for this committee. The added agenda item would be to create a timeframe that would allow for proper preparation prior to the ND Legislative Session. The current and future board needs to understand when a bill proposal would need to be ready to put forth to the legislature. Deadlines are needed for legislative decisions.

Wade Becker also questioned if our Lobbyist Barry Wilfahrt could do more for our association. Using either Barry or other another lobbyist will also be discussed at our September Summit.

**Website Committee:**

Committee chairperson, David Whartnaby reported that an email was sent to board members today and that the new website is about 99% done. There are a couple technological glitches yet to be figured out. David asked that all board members go onto the new website and look for anything that looks unclear or anything else that might need attention from the website committee. He asked all to send any questions/concerns regarding the new website in an email.

**Finance Committee:**

Nick Duchscher was not able to be on the ZOOM call for the full board meeting but did join after this committee was discussed. When he joined the meeting, he had no further comment for this committee today. President Summers asked all board members to get any proposed costs for next year's budget to Nick prior to the September Summit so that he can prepare for the meetings. Debbie Ellerton stated that we need to work on building up the legislative fund, and Patricia Hodenfield discussed making payments electronically rather than mailing checks as the USPS has not been reliable.

Bill Gion also asked that this committee and the board define the position description for the Executive Secretary for the NDAA along with the future of this position.

**Education Committee:**

Kathy Huss was not able to be on the ZOOM call for today's board meeting. Debbie Ellerton reported that the 2023 annual conference/education offering will be held in Fargo, November 13-14 at the Gate City Bank Conference Center in Fargo, ND. One of the class offerings for the fall is going to be a USPAP update class, taught by Craig Steinley, MAI, SRA, AI-GRS, AI-RRS, AI President. The second day class to be offered is changing from what was previously reported to the following class:

Appraising for Private Clients: Expanding your Practice to Non-Lending Appraisals. This will be taught by Joshua H. Walitt, SRA, AI-RRS, MNAA, CEI.

Debbie also stated that Kathy needs more education committee members. She needs more help to organize and research education events that can be offered by NDAA. Overall, recruiting is needed for more education committee members.

**Membership Committee:**

Bill Gion, committee chairperson reported that a recent committee meeting was held. Bill asked that the NDAA Policy be reviewed to make sure the NDAA Policy reflects how we are currently holding nominations and elections for NDAA board members/officers. He stated that he, David Nord, and Jana Hankey are reaching out to affirm with existing board members whose terms are ending if they plan to run again. The committee would like to have no less than 6 choices for the 4 open board positions (3 – 3 yr. terms and 1 – 2 yr. term). Nominations will be made by the end of September, and then the candidates will put their biographies out to the membership during the month of October. An electronic election will then be held in early November. The results will then be announced at the annual meeting in November. Bill would like to see a formal recommendation of an adoption of a policy that would be put in place regarding how nominations/the election should be handled each year. This policy would benefit future board members in handling future elections to the NDAA board.

Wade Becker also asked if we could have an affiliate/association membership for a group. He had a lender ask if they could become members and then have their employees be able to take part in our education offerings. Debbie Ellerton stated that it would be great to have a mailing list of lenders and assessors to allow them to be able to take our education offerings.

President Sumers also stated that a definition of an Honorary Member also needs to be created.

**Marketing and Public Relations Committee:**

Wade Becker, committee chairperson reported that he and his committee are looking for any, and all feedback regarding the newsletter. He is also looking for suggestions for any hot topics or new ideas that can be included within the newsletter. Wade will have a proposed NDAA mission statement that he will bring to the board at the September Summit meetings.

On another note, Wade reported that the topic of the influence of the NDAA by the banks has been brought to his attention. This topic will be brought forth for discussion at the September Summit meetings.

Debbie Ellerton asked when the next newsletter will be released. Wade stated it should be by mid-October. Debbie then suggested that the those nominated to run for the board be able to publish their biographies in the October newsletter.

**Bylaws & Policy Committee:**

Approved September 15, 2023

Patricia Hodenfield, committee chairperson reported that this committee will be developing a policy regarding putting out future surveys to the NDAA membership. She also stated that she will audit the current Policy/By-Laws to see that all voted changes to policy have been correctly documented.

**New Business:**

**1) 2023 Strategic Planning Session**

Dates of 2023 Strategic Planning were noted to be in Fargo on September 14<sup>th</sup> and 15<sup>th</sup>. Meeting times will be set soon.

President Joe Summers adjourned the meeting at 5:52 pm.

Respectfully Submitted,

Patricia Hodenfield  
Secretary/Treasurer, NDAA