



ND Appraisers Association (NDAA)
Regular Board Meeting Minutes
July 29, 2025 | 12:30 p.m. (CST)

1. Call to Order

The meeting was called to order by Wade Becker at 12:35 p.m.

A quorum of Board Members was established

Board Members:

Wade Becker – President

Shantae Schumacher – Board Member

Eric Oberg – Vice President

Kevin Ternes – Board Member

Nick Ducscherer – Secretary Treasurer

Steve Vetter – Board Member

David Whartnaby – Board Member

Bill Gion – Board Member

Others in Attendance: Katie Lauckner (Executive Administrator) NDAA Members: Kathy Huss, Dean Rylander, Alexander Horner, Luke Koterba; attending via Teams: David Nord, Debbie Ellerton, Amy Fredrickson

Absent: Joe Summers – Board Member

2. Review and Approve Agenda

A motion was made by Eric Oberg, second by Steve Vetter to approve the agenda as presented. Motion passed unanimously.

3. Membership Open Forum

None

4. Old Business

None

5. Treasurer's Report

Nick Duchscherer shared the treasurer's report.

Notable highlights as of July 8, 2025, are as follows:

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|---|-------------|
| • Operating Account Balance | \$38,895.48 |
| • Government Affairs Account Balance | \$4,153.47 |
| • Scholarship/Education Account Balance | \$4,703.90 |

A motion was made by Bill Gion, second by Kevin Ternes to approve the Treasurer Report as presented. Motion passed unanimously.

6. Standing Committee Reports

A. Education Committee

Kathy Huss, Committee Chair, announced the fall 2025 education classes will be offered on October 27 & 28 in Fargo where the NDAA will be kicking off the 10th year of NDAA bringing education courses to the area. Kathy informed the Board of Directors that instructor Craig Steinly will be offering the USPAP course on day one and is available to provide proprietary education on the new URAR if the Board would like to move forward.

The spring education class will be in Bismarck; Kathy is currently working to secure the required Biased Training class.

A motion was made by Kevin Ternes, second by Steve Vetter to approve contracting Craig Steinly for the fall 2025 training and using the proprietary education class for URAR. Motion passed unanimously.

B. Government Affairs Committee

Dean Rylander, Committee Chair, noted the successful legislative session. Dean shared the committee is working to coordinate an upcoming education class regarding evaluations.

C. Membership & Marketing Committee

Ally Horner and Bill Gion, Committee Chairs, shared the committee has been working on items such as the nonrenewal survey, upcoming nominations for the three Board Member positions that will open in 2026 with voting to take place in October of 2025 and developing and asking for approval of an Outstanding Service Award for NDAA members.

Luke Koterba recently took on the role of leading the Apprentice Task Force, which is part of the Membership & Marketing Committee. Luke shared that he and seven other members are developing the task force. The task force hopes to provide a time to gather during the fall education event.

A motion was made by Steve Vetter, second by Nick Duchsherer to approve moving forward with the development and discussion of the Outstanding Service Award in hopes to have the first award(s) presented at the fall education event in 2025. Motion passed unanimously.

D. Technology Committee

David Whartnaby, Committee Chair, updated the Board of Directors on the status of Technology projects. The website has been completed over a year and SharePoint project is complete, the committee is now gathering feedback for potential improvement.

The Supervisor Appraiser option will be added to each member's profile, but it hasn't as of yet. Technology will assist with updating the bylaws on the website with viewing only available with membership login.

E. Bylaws & Policy Committee

Eric Oberg, Committee Chair, shared that any updated Bylaws & Policies had been previously voted on and approved. The Committee will work with Technology Committee to update the website.

7. Upcoming Meetings

Board of Directors is tentatively scheduled for October 26, 2025.

8. New Business

None

9. Adjourn

Meeting was adjourned at 1:38 p.m.

Minutes Approved via Email